



Baltimore Women's Giving Circle Grant Application

Please type or print:

Name of Organization: _____

Name of Program: _____

Amount Requested: _____ Total Program Budget: _____

Date Program Began/Will Begin: _____ Date Program Will End: _____

Executive Director: _____

Organization Address: _____

Phone: _____ Fax: _____ E-mail: _____

Website: _____

Signature of Executive Director: _____

Program Director/Contact: _____ Title: _____

Address: _____

Phone: _____ Fax: _____ E-mail: _____

Please attach a proposal for program funding (3 page maximum) including the following:

Organization

- Mission statement
- Brief history (50 words or less)

Program Description

- A concise description of the program and the reasons why this program is needed (100 words or less)

Program Detail

- Is this a new program, an enhancement of a current program, or continuation of an existing program?
- How will your program assist women and their children to work toward or to maintain self-sufficiency?
- Who are the planned participants for the program (number, ages, and geographic area served)?
- What do you hope to accomplish with this program? What may be obstacles to success?
- How will you determine if the program is successful?

Organizational Information

- What experience does your organization have that will support the program's success?
- How will your organization staff and manage the program?
- How does the program help your organization meet its mission?
- Have you either applied for or received a grant from the BWGC? If so, what was the program and year?

Required Attachments (*Submit in this order*) WITH 7 COPIES to Baltimore Community Foundation

2 E. Read Street, 9th Floor, Baltimore, MD. 21202 Attn: Dion Cartwright (410 332 4172 x144 or dcartwright@bcf.org)

- Program budget (income and expenses) including all anticipated funding sources for the program
- Board of Directors/Trustees (name, occupation, years with organization)
- Organization's current operating budget
- IRS documentation of 501(c)(3) status
- Most recent financial statement or audit
- Annual report or other organization information

**APPLICATIONS MUST BE POSTMARKED NO LATER THAN
NOVEMBER 30**